



New Jersey College and University Public Safety Association



AWARDS AND RECOGNITION GUIDELINES

I. PURPOSE

The purpose of giving an award or recognition to individuals associated with New Jersey campus law enforcement by NJCUPSA are as follows:

- A. To recognize outstanding achievement among individuals or a specific group.
- B. To encourage individual and departmental efforts toward furtherance of NJCUPSA goals.
- C. To promote the goals of campus law enforcement among college and university communities.

II. ELIGIBILITY

Any member, dispatcher, security officer, police officer or supporter of a College or university security or law enforcement agency is eligible.

III. CATEGORIES

Types of nominations for an award or recognition include, but are not restricted to the following areas:

- A. Specific department
- B. Specific department unit, e.g., Detective Division, Community Relations, Auxiliary Group, Patrol Division, Dispatchers/Communications, Traffic and Parking, etc.
- C. Specific individuals within the department, from communications/ patrol officer to Chief/Director.
- D. Students, staff, faculty, or supporter(s) of campus law enforcement.

IV. NOMINATIONS

- A. Nominations submitted on behalf of an individual, department or unit shall be typewritten, double-spaced and include in detail the reason(s) for the award or recognition. Attach all pertinent reports regarding the incident.

B. Nominations may include, but are not restricted to the following:

1. An innovative contribution to the department, e.g., crime prevention programs, exemplary leadership during a crisis or emergency, a unique method to combat thefts, assaults, or reduces parking problems.
2. An act of heroism in which life or property was saved through the efforts of an individual or departmental response.
3. An individual or departmental effort which promotes and furthers the professional standards of CUPSA.
4. A departmental or individual accomplishment in the fields of campus law enforcement in which the nominee had received some type of local award.

V. TYPE OF RECOGNITION

- A. "Recognition" shall constitute a paper certificate, be unique in design and/or color combinations, and shall adequately, but briefly, describe the purpose of the recognition, name, recipient, and year awarded.
- B. There shall be no limit of recognition issued per year, except in the judgment of the Awards and Recognition Committee.
- C. Certificates of recognition may be awarded at the Annual June Awards Meeting or presented to the individual/department by the Chairman of the Awards in recognition to any or all nominees.

VI. SELECTION PROCESS

The President of NJCUPSA shall appoint an Awards and Recognition Committee. The Awards Committee has the exclusive authorization to consider and recognize all nominees on the merits of their accomplishments.

VII. DEADLINE

The annual deadline for filing the nominations is May 15.

VIII. AWARDS AND/OR RECOGNITION CATEGORIES –
NINE CLASSES OF AWARDS

A. Gallantry Star

1. Awarded for a conspicuous act of Gallantry
 - a. Clearly delineating gallantry.
 - b. Involving the risking of life and knowledge of the risk.
 - c. Being of such nature that its omission would not be subject to any justifiable criticism.

B. Grand Cordon

1. Awarded for Distinguished Meritorious Achievement

- a. For acts calling for a degree of merit which, though not unique, must be distinctive.
- b. For acts of courage which do not meet the voluntary risk of life requirement for the Gallantry Star may be properly considered for the Grand Cordon Award.

C. Meritorious Service Medal

1. Awarded for Valuable Service Demonstrations

- a. Special Initiative
- b. Faithfulness, Perseverance
- c. Skills or Capability

D. Command Citation

1. Awarded for work beyond an ordinary or routine nature which is not covered within the category meritorious services and which is deserving of official recognition.

E. Administrative Awards/Recognition

This category includes outstanding or innovative programs in:

1. Crime Prevention
2. Community Relations
3. Training
4. Investigations

F. Heroic Action Awards/Recognition

All heroic actions must either take place or originate on campus. The degree of personal risk involved in the particular act and whether or not lives were saved as a result of the heroic act determines the type of heroic award and/or recognition that will be given. Heroic action awards may be given to civilians or campus law enforcement personnel.

G. Distinguished Civilian Assistance Awards

These awards will be given to any civilian who displays courage involving personal hazard in assisting campus law enforcement personnel.

H. Retirement Certificates

Recognition for individuals retiring from campus law enforcement or security with a minimum of Ten (10) years of service.

I. Campus Career Award

Twenty (20) years of campus law enforcement service.

J. Life Saving

CUPSA AWARD NOMINATIONS

	<u>Rank (PO/SO)</u>	<u>First Name</u>	<u>Last Name</u>	<u>Univ/College</u>	<u>Award Type</u>	<u>Date of Award</u>
1						
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14						
15						

AWARDS CATAGORIES:

- A-Gallantry Star**
- B-Grand Cordon**
- C-Meritorious Service**
- D-Command Citation**
- Administrative**
- Heroic Action**
- Civilian Assistance**
- Retirement Certificates**
- Campus Career**

Please email this form with nomination letters to Sgt. Ed Lincoln (Ret.) at: njit6@yahoo.com and Director Glenn Gates at ggates@caldwell.edu